Maria's example

Tasks								
Ask supervisor how long feedback takes								
Look up other theses as examples								
Plan the limitations section								
Make a timeline to know what I have to do to graduate by December								
Decide how to write the methods section; answer my questions								
Make a daily schedule to balance reading and writing								
Ask my supervisor if I can use an editor for my final draft								
Make an outline so I can write the literature review section								
Ask my supervisor and read published theses re: tone of intro & conclusion								
Make an outline for the methods section so I can write it								
Write the methods section								
Write the literature review section								
Browse journals. How can I strategically angle my thesis for publication?								
Talk to my friends about being unavailable in the afternoons								

Maria's example

Tasks	Dec 27–31	Jan 1–15	Jan 16–31	Feb 1–15	Feb 16–28	Mar 1–15	Mar 16–31	Apr 1–15	Apr 16–30
Ask supervisor how long feedback takes		■							
Look up other theses as examples			■		■				
Plan the limitations section						■			
Make a timeline to know what I have to do to graduate by December	■								
Decide how to write the methods section; answer my questions			■						
Make a daily schedule to balance reading and writing	■								
Ask my supervisor if I can use an editor for my final draft									■
Make an outline so I can write the literature review section		■			■				
Ask my supervisor and read published theses re: tone of intro & conclusion							■	■	
Make an outline for the methods section so I can write it				■					
Write the methods section				■	■				
Write the literature review section		■	■						
Browse journals. How can I strategically angle my thesis for publication?							■	■	
Talk to my friends about being unavailable in the afternoons	■								

Tasks										

Tasks										